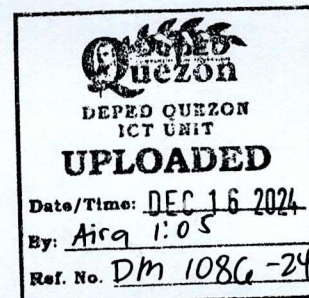




Republic of the Philippines
Department of Education
 Region IV-A
 SCHOOLS DIVISION OF QUEZON PROVINCE



16 December 2024

DIVISION MEMORANDUM
DM No. 108G, s. 2024

**CASCADING OF DISASTER RISK REDUCTION MANUAL
 FOR 958 SCHOOL HEADS IN DEPED-QUEZON**

TO: Assistant Schools Division Superintendents
 Division Chiefs
 Public Schools District Supervisors
 Public Elementary and Secondary School Heads
 District DRRM Coordinators
 All Others Concerned

- In line with the **Comprehensive Disaster Risk Reduction Management (DRRM) in Basic Education Framework**, and in compliance with **R.A. No. 10121**, also known as the **Philippine DRRM Act of 2010**, this office announces the **Cascading of the Disaster Risk Reduction Manual for School Heads** at M.I. Sevilla's Farm and Resort, Lucena City, with the following schedule:

BATCH	DATE	PARTICIPANTS
Batch 1	December 17, 2024	1st and 3rd Congressional Districts
Batch 2	December 18, 2024	2nd & 4th Congressional Districts

- For health and safety concerns, School Health Unit personnel and members of the DRRM Response Team will be posted during the event. However, all participants with health conditions are advised to bring their prescribed medicines for their health needs. Participants from far-flung and island municipalities may utilize **Day "0"**.
- Meals for the event will be funded through the 2023 Division DRRM Fund, while transportation and other incidental expenses will be charged to the School Maintenance and Other Operating Expenses (MOOE) or other local funds, subject to usual accounting and auditing procedures.

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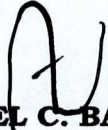

Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon
 Trunkline #: (042) 784-0366, (042) 784-0164,
 (042) 784-0391, (042) 784-0321



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4. As the activity focuses on the Cascading of the DRRM Manual, all participants are encouraged to wear the prescribed DRRM uniform to promote unity and cooperation.

5. Immediate and widest dissemination of this Memorandum is highly desired.


ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent 



drmapr/12/16/2024


DEPEDQUEZON-TM-SDS-04-009-003




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 DepEdTayoQuezon

 www.depedquezon.com.ph

 quezon@deped.gov.ph



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ENCLOSURE NO. 1, DM No. _____ S. 2024

MEMBERS OF THE TECHNICAL WORKING GROUP

NO.	NAME	STATION	MUNICIPALITY
1.	Renato C. Vera	Malaya ES	Gen. Luna
2.	Domingo Pancipane	Cezar M. Tan Memorial HS	Quezon
3.	Alfredo Oblefias	PSLIS	Lucban
4.	Paul Rafael Mendrije	San Andres NHS	San Andres
5.	Manolito Managa	Sta. Catalina NHS	Candelaria
6.	Leynie Iranzo	Danlayan ES	Dolores
7.	Haydee Belgica	MSCES II	Mauban
8.	Lucila Lopez	Gen. Luna NHS	Gen Luna
9.	Vicky Alva	San Andres Bundok ES	Atimonan

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TRAINING MATRIX
December 17, 2024

Time	Activity
0700H - 0800H	Registration
0801H - 0830H	Preliminaries
0831 - 0915H	Ceremonial Turn-Over of DRRM Equipment and Photo Opps
0916H - 0930H	HEALTHY BREAK
0931H - 1200H	DRRM Manual Book 1
1300H - 1500H	DRRM Manual Book 2
1501H - 1600H	President Hours

December 18, 2024

Time	Activity
0700H - 0800H	Registration
0801H - 0830H	Preliminaries and Oath Taking of DRRM Officers SH In-Charge of DRRM
0831 - 0915H	Ceremonial Turn-Over of DRRM Equipment and Photo Opps
0916H - 0930H	HEALTHY BREAK
0931H - 1200H	DRRM Manual Book 1
1300H - 1500H	DRRM Manual Book 2
1501H - 1600H	President Hours

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